

## SUGGESTED FORMAT FOR AN INDIVIDUAL CANDIDATE'S FLP PORTFOLIO SUMMARY SHEET

**Employer:**                                      **Candidate:**                                      **Supervising Engineer:**                                      **Assessors:**                                      **Internal Verifier:**

### Evidence Overview by Internal Verifier

All the learning outcomes have been achieved within the planned timeframe. The Further Learning Plan worked well, despite having undergone a major revision when the candidate was promoted to new duties in 2008. In fact this helped to enrich the range of learning opportunities, and the Assessors are pleased to report that this enhanced the quality of the outcomes. It is the Employer's view that this route to CEng for our graduates is as least as effective as the MEng route. The full comments from the Assessor and the internal verifier are recorded in the evidence portfolio.

### Portfolio summary

No.	Further Learning outcome	Learning undertaken	Portfolio details	Name of Assessor	Assessor comments	Internal Verifier comments
1	The ability to integrate the knowledge and understanding across the whole course.	Three years experience as a graduate engineer has enabled this objective to be met.	See report on page xx	ABC	A good report, well supported at interview.	Candidate and Assessor records in order. The standards have been met.
2	A greater degree of industrial involvement through project work.	See 1. above.	See report on page xx	ABC	See 1. above.	See 1. above.
3	The ability to develop, monitor and update a plan of work to reflect a changing operating environment.	<ul style="list-style-type: none"> <li>• In-house programming course completed Nov 2006.</li> <li>• Programmes produced on site.</li> <li>• Programmes monitored,</li> </ul>	<p>See records on p. xx</p> <p>See records on p. xx</p> <p>See</p>	<p>DEF</p> <p>GHI</p> <p>GHI</p>	<ul style="list-style-type: none"> <li>• Exercises passed.</li> <li>• Approved by Site Manager.</li> <li>• Approved by Site</li> </ul>	Candidate and Assessor records in order. The standards have been met.

<b>No.</b>	<b>Further Learning outcome</b>	<b>Learning undertaken</b>	<b>Portfolio details</b>	<b>Name of Assessor</b>	<b>Assessor comments</b>	<b>Internal Verifier comments</b>
4	The ability to monitor and adjust a personal programme of work and to learn independently.	CPD programme created and maintained.	See records on p. xx	ABC GHI	Good coaching and mentoring by colleagues.	Candidate and Assessor records in order. The standards have been met.
5	An understanding of team roles and the ability to exercise leadership.	<ul style="list-style-type: none"> <li>• In-house junior management course completed.</li> <li>• Teamworking and leadership skills confirmed. Now responsible for inducting new graduates.</li> </ul>	<p>See records on p. xx</p> <p>See records on p. xx</p>	JKL  ABC	<ul style="list-style-type: none"> <li>• Satisfactory exercises.</li> <li>• Excellent report and interview. Runner-up as company “junior manager of the year 2009”.</li> </ul>	Candidate and Assessor records in order. The standards have been met.
<b>Etc.</b>						