

APPLICATION FOR APPROVAL OF AN EMPLOYER'S WORK-BASED FURTHER LEARNING PROGRAMME

1. Employer – *name and registered address of organisation making application*

2. Supervising Engineer – *name and contact details (including telephone and email) of the Supervising Engineer who will be managing the Further Learning Programme (see Section 2.1 of the JBM Further Learning Guidelines)*

3. Assessors – *name and contact details (including telephone and email) of the Assessors who will support this process see Section 3.3 of the JBM Further Learning Guidelines)*

4. Internal Verifier - *name and contact details (including telephone and email) of the Internal Verifier (see Section 3.4 of the JBM Further Learning Guidelines). Please note that the internal verifier must be a different person from the Supervising Engineer and from the Assessors.*

5. Programme Overview

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6. Plan summary

(There is no standard template for a learning plan; the employer/learner is free to devise their own. This summary is based on the suggested format shown in Appendix 3 of the JBM Guidelines)

No.	JBM Further Learning outcome <i>(Note to employers: these are prescribed and are not amendable)</i>	Learning Activity	Estimated overall learning time (days)	Estimated overall learning period (months)	Candidates' evidence and assessment methods
1	The ability to integrate the knowledge and understanding across the whole programme.				
2	A greater degree of industrial involvement through project work.				
3	The ability to develop, monitor and update a plan of work to reflect a changing operating environment.				
4	The ability to monitor and adjust a personal programme of work and to learn independently.				
5	An understanding of team roles and the ability to exercise leadership.				
6	The ability to learn new theories, concepts, methods, etc, in unfamiliar situations.				
7	Knowledge of new and emerging technologies.				

No.	JBM Further Learning outcome <i>(Note to employers: these are prescribed and are not amendable)</i>	Learning Activity <i>(exemplar details)</i>	Estimated overall learning time (days)	Estimated overall learning period (months)	Candidates' evidence and assessment methods
8	Knowledge of mathematical and computer models.				
9	An understanding of a wide range of concepts, including some outside engineering.				
10	Application of innovative design processes in unfamiliar situations.				
11	Extensive knowledge and understanding of management and business practices.				
12	The ability to evaluate and balance commercial and safety risks.				
13	A thorough understanding of current engineering practice and its limitations.				
14	Extensive knowledge and understanding of a wide range of engineering materials and components.				
15	The application of engineering techniques in a range of commercial and industrial constraints.				

Total estimated planned contact learning time:

Total estimated planned overall learning time:

7. Assessment – Describe the frequency of the assessment and how this will be recorded?

8. Internal Verification – Describe how the internal verification will be carried out and recorded?

Please return your completed application form and supporting information to:-

JOINT BOARD OF MODERATORS

One Great George Street,
Westminster,
London, SW1P 3AA